



Scott County Family Y

Child Care & Family Services

Summer Fun Club, Summer Adventures & Kids Club

Summer Fun Club

Riverdale Heights

Summer Adventures

Davenport Y
North Y
West Y

Before & After School Care (Kids Club)

Bridgeview Kids Club	North Y Kids Club
Cody Kids Club	Paul Norton Kids Club
Grant Wood Kids Club	Pleasant View Kids Club
Herbert Hoover Kids Club	Riverdale Kids Club
Hopewell Kids Club	West Y Kids Club

Thank you for choosing the YMCA Childcare, we are delighted to have you and your family as a member of our YMCA family. Please note we have a Child Care & Family Services Handbook to assist you with any questions you might have. All of our childcare programs are based on our mission to put Judeo-Christian principles into practice through the programs that build healthy spirit, mind, and body for all.

Child's Home School: _____

Start Date: _____ Funding Source: Parent Pay State Pay

Child's Name: _____ Nickname (if any): _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Birth Date: _____ Age: _____ Grade: _____

Sex: M F

The following information is required by the Child and Adult Care Food Program the Y participates in. My child's usual days and times of attendance will be:

	Monday	Tuesday	Wednesday	Thursday	Friday
Arriving at	_____	_____	_____	_____	_____
Leaving at	_____	_____	_____	_____	_____

My child's anticipated meal participation will be:

Breakfast Lunch PM Snack

Ethnicity/Racial Identity of Child (Answering this question is voluntary)

Hispanic or Latino	Non-Hispanic or Latino	American Indian	Alaskan Native	Asian	Caucasian	Black or African American	Pacific Islander or Native Hawaiian

In Case of Emergency

Persons to contact in case of emergency if parents are unavailable and are authorized to pick the child up.

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

If there are any custody or restraining orders for person(s) who may attempt to pick up or have contact with the child(ren) while in care at the center, please list the names of the person(s). If there is a custody or restraining order in place, we will need a copy of the document for the file.

Parental Emergency Medical Consent

This form must be presented upon admission for treatment

Child's Name: _____ Birth Date: _____ Age: _____

Parents/Guardians/Custodians with whom the child resides:

Name: _____	Relationship to Child: _____
Address: _____	Employer: _____
City: _____ State: _____ Zip: _____	Department: _____ Work Hours: _____
Home: _____ Cell: _____	Work: _____
Name: _____	Relationship to Child: _____
Address: _____	Employer: _____
City: _____ State: _____ Zip: _____	Department: _____ Work Hours: _____
Home: _____ Cell: _____	Work: _____

This form allows parents and guardians to authorize the provision of emergency treatment for the above named child in the event that the child becomes ill or injured while under program authority when parents/guardians cannot be reached. In the event reasonable attempts to contact me at the above listed numbers are not successful, I hereby give consent for the administration of any treatment deemed necessary by:

Physician and Dentist Information

Physician Name: _____	Dentist Name: _____
Address: _____	Address: _____
City: _____ State: _____	City: _____ State: _____
Phone: _____	Phone: _____

In the event that the designated practitioners are not available, then by another licensed physician or dentist and the transfer of the child to _____ (SPECIFIC HOSPITAL OF PREFERENCE).

Date of Last Tetanus: _____ Known Allergies: _____

Present Medications: _____

Insurance Company: _____ Policy Holder's ID: _____

This consent will be in effect for one year beginning _____

Signature of Parent or Guardian: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

Child's Name: _____ Birth Date: _____ Age: _____

Waiver of Liability

I understand that I am able and am speaking on behalf of myself and other individuals listed on this application. In consideration of my/our participation in the Scott County Family Childcare program(s) I/we do hereby agree to hold free from any and all liability the YMCA and it's respective officers, employees, and members and do hereby for myself/ourselves, my/our heirs, executors, and administrators, waive, release, and forever discharge any and all rights and claims for damages that I/we may hereafter accrue to me/us arising from, or connected with myself/ourselves to be physically sound having medical approval to participate in the childcare program of the YMCA.

Transportation and Activity Authorizations

I give permission for my child to participate in trips, tours, walks, and special events under the supervision of YMCA staff. Notifications of any activity will be given in advance of said activity. Please note that all Y activity classes that a child has signed up for will be considered a field trip from the center. The Y staff involved in teaching the class is/ are not considered a member of the childcare staff. I further understand the childcare staff will be responsible for preparing each child for lessons including assisting with changing clothes if the class requires special clothing (swim suits, gymnastic outfits, etc.). Children will be supervised at all times and no child will be allowed to go to or from any activity class without the supervision of a staff person from the childcare department.

Parent Payment Agreement

Tuition for all programs is due in advance each Friday for the next week of service. In the Learning Centers and Summer Fun Club, there will not be any deductions for absence or holidays. Kids Club programs are billed according to the school schedule. However, there will be no deductions for snow days. We do not offer part time care in any of our programs. Parents are required to pay an annual registration fee of \$25.00. Families will be charged a late pick up fee of \$5.00 per every fifteen minutes after 6:00 p.m.. There will be an additional fee in the event of a returned check. An additional summer activity fee of \$35.00 is charged in both of the Early Learning Centers. In case of withdrawal of my child from the program, I agree to give the center a two week notice.

Photography Consent

I DO or DO NOT give consent to let my child be photographed for use by the YMCA in newspapers or other media for the purpose of advertisement or publicity.

First Aid Consent

I give my permission for staff to give first aid or apply antiseptic ointment if it is deemed necessary.

Permission to Apply Sunscreen to Child

As the parent/guardian of the above child, I recognize that too much sunlight may increase my child's risk of getting skin cancer someday. Therefore, I give my permission for personnel at the **Scott County Family Y** to apply a sunscreen product of SPF-15 or higher to my child, as specified below, when he/she will be playing outside during the months of March through October and between the daily times of 10 a.m. and 4 p.m.. I understand that sunscreen may be applied to exposed skin, including but not limited to the face, tops of the ears, nose, and bare shoulders, arms, and legs. I have checked all applicable information regarding the type and use of sunscreen for my child:

I do not know of any allergies my child has to sunscreen.

Staff may use the sunscreen of their choice following the directions or recommendations printed on the bottle.

I have provided the following brand/type of sunscreen for use on my child: _____

My child is allergic to some sunscreens. Please only use the following brand(s) and type(s) of sunscreen: _____

For medical or other reasons, please do not apply sunscreen to the following areas of my child's body: _____

Parent/Guardian full legal name (print): _____

Parent/Guardian signature: _____ **Date:** _____

Child's Name: _____ Birth Date: _____ Age: _____

Parent/Guardian Interest Sheet

If the parents and other family members of the children are involved in our Early Learning programs everyone benefits. We want you to feel welcome at all meetings, activities, and events. We also want to provide experiences for you and your family that will be informative, useful, and even fun. Please take a few minutes to fill out this form and return it to your child's preschool provider. Check any topics that interest you, check as many as you like. If you have any ideas for meetings or events that are not listed, please add them under the other section.

- | | | |
|---|--|---------------------------------|
| Addictive Behaviors | Free Books | Time Management |
| Behavior Management | Free Plays and Performances | Meal Planning and Shopping |
| Stress Management | Music and Finger-plays | Child Abuse/Lack of Supervision |
| Depression in Children | Craft Activities with Books | Transition to Kindergarten |
| Community Library Services and Programs | Adult-Child Interactions to Build Language Skill | Cooking Projects with Children |
| Other: _____ | | |

How often do you read to your child?	Never	Weekly	2-5 times Weekly	Daily		
How many books does your child have at home?	None	1-10	10-25	25-50	50-100	100+
Does your Child have a library card?	Yes	No	How many times does your child visit the library/bookmobile monthly?			

Best days to attend meetings:

Monday	Tuesday	Wednesday	Thursday	Friday
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Best times to attend meetings

Mornings	Afternoon	Evenings
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What is your primary home language? _____

We are always looking for parents and family members to share their special interests and talents with the children and our parents. Please note below if you have a hobby, interest, or talent you would like to share (e.g. crafts, home repair, car maintenance, cooking) with your name and contact information.

Hobby/Interest/Talent: _____
 Name: _____ Phone: _____ Email: _____

Individual Interest Survey

In order to help us meet the individual needs of your children, please complete the following information.

Other children at home:

Name: _____ Age: _____ Relationship: _____
 Name: _____ Age: _____ Relationship: _____
 Name: _____ Age: _____ Relationship: _____
 Name: _____ Age: _____ Relationship: _____

Family History: Married Single Parent Divorced Separated Foster family

Please select which types of activities your child enjoys:

- | | | | | | |
|---------|---------|---------|---------|------------------|------------------------------|
| Sports | Music | Crafts | Science | Computer | Reading/Being read to |
| Drawing | Outdoor | Puzzles | Cooking | Table/Card games | Make believe (dolls, blocks) |

Please describe what works best with your child as a method of behavior management: _____

Does your child have any special skills or needs that we need to know about? _____

School-Age Child Health Form/Parent Statement of Health

Parent/Guardian please complete pages 1 and 2.

Child's name		Child's birthdate	Name of school
			Grade ____ School Telephone#
Parent/Guardian name #1		Parent/Guardian name #2	
Child home address #1			Telephone # 1
Child home address #2			Telephone # 2
Where parent/guardian #1 works	Work address	Telephone # Work # Cellular # Home email Work email	
Where parent/guardian #2 works	Work address	Telephone # Work # Cellular # Home email Work email	
<p>In the event of an emergency, the child care provider is authorized to obtain EMERGENCY MEDICAL or DENTAL CARE even if the child care facility is unable to immediately make contact with the parent/guardian. YES NO</p> <p>During an emergency the child care provider is authorized to contact the following person when parent or guardian cannot be reached.</p> <p>Parent/Guardian Signature: _____ Date _____</p> <p>Alternate emergency contact person's name: _____ Phone # _____</p> <p>Relationship to child: _____ Cellular # _____</p>			
Child's Doctor's name	Doctor telephone #1	Hospital of choice	
<input type="checkbox"/> Child does not have doctor		Phone # _____	
Doctor's address	After hours telephone #	Does your child have health insurance? <input type="checkbox"/> YES <input type="checkbox"/> NO Company _____ ID#	
Child's Dentist's name	Dentist telephone #1	Does your child have dental insurance? <input type="checkbox"/> YES <input type="checkbox"/> NO Company _____ ID#	
Dentist's address	After hours telephone #	<input type="checkbox"/> HELP us find a family doctor or dentist <input type="checkbox"/> HELP us find health or dental insurance	
Other health care/mental health specialist name	Telephone #		
Type of specialty			

Child Name: _____

School-Age Child Health Form/Parent Statement of Health

Parent/Guardian complete this page

Please use an **X** in the box to statements that apply to your child.

Date of child's last physical exam: _____

Date of last dental appointment: _____

Growth

I am concerned about child's growth.

Appetite

I am concerned about child's eating habits.

Rest

My child needs to rest after school.

Illness/Surgery/Injury

My child had a serious illness, surgery, or injury.

Please describe:

Physical Activity - My child

Must restrict physical activity or needs special equipment to be active. Please describe:

Play with friends - My child

Plays well in groups with other children.

Will play only with one or two other children.

Prefers to play alone.

Fights with other children.

I am concerned about my child's play activity with other children.

School and Learning - My child

Is doing well at school.

Is having difficulty in some classes.

Does not want to go to school.

Frequently misses or is late for school.

I am concerned about how my child is doing in school. Please describe:

Allergy - My child has allergies (Medicine, food, dust, mold, pollen, insects, animals, etc.). List allergies:

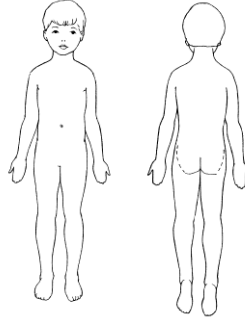
Special Needs Care Plan - My child has a special needs care plan (IEP, Asthma Action Plan, Food Allergy Action Plan, etc.). Please discuss with your health care provider.

Child name: _____

Body Health - My child has problems with

Skin, hair, fingernails or toenails.

Describe skin marks, birthmarks, or scars. Show us where these skin marks are located using the drawing below.



Eyes/vision, glasses or contact lenses

Ears/hearing, hearing assistive aides or device, earache, tubes in ears

Nose problems, nosebleeds

Mouth, teeth, gums, tongue, sores in mouth or on lips, breaths through mouth

Frequent sore throats or tonsillitis

Breathing problems, asthma, cough

Heart problems or heart murmur

Stomach aches or upset stomach

Trouble using toilet or wetting accidents

Hard stools, constipation, diarrhea, watery stools

Bones, muscles, movement, pain when moving

Mobility, child uses assistive equipment

Nervous system, headaches, seizures, or nervous habits (like twitches or tics)

Females - difficult monthly periods

Other special needs. Please describe:

Medication¹ - My child takes medication.

Medication Name	Time Given	Reason for giving medication
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Child has Epipen, inhaler, or other emergency medication.

Yes No

Parent Signature:
(required)

Date:

¹ Parents: Please review the child care program's policies about the use of medication at child care.
HCCI July 2016

WEEKLY RATE Registration Form (FULL TIME CARE ONLY) (COMPLETE THIS FORM FOR KIDS CLUB ONLY)

Before AND After School Care

Before OR After School Care

<input type="checkbox"/>	Y Member	\$86.00
<input type="checkbox"/>	Non Y Member	\$95.00

<input type="checkbox"/>	Y Member	\$70.00
<input type="checkbox"/>	Non Y Member	\$75.00

Kids Day Out (when school is not in session)

<input type="checkbox"/>	Y Member	\$34.00
<input type="checkbox"/>	Non Y Member	\$40.00

\$25.00 Registration Fee & 1st week's payment is due at registration.
YMCA Financial Aid Scholarships Available
State of Iowa Child Care Assistance accepted

START DATE

(if different than 1st day of school): _____ **CHILD'S SCHOOL:** _____

Child's Name: _____ **Grade Level:** _____

Parent Registering child: _____ **Email:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Birth date: _____ **Age:** _____ **Sex** **M** **F**

Payment Type: **Check** **Credit Card** **Child Care Assistance**

Please contact Michelle Mann, Kids Club Program Director, with registration questions.
563-345-6508 or Mmann@ScottCountyFamilyY.org

Please contact Kayla Dodd, Administrative Services Director, with billing questions.
563-323-5730 or kdodd@scottcountyfamilyy.org

<input type="checkbox"/> Y Member Rate <input type="checkbox"/> Nonmember Rate <input type="checkbox"/> Child Care Assistance	<input type="checkbox"/> Before School Care <input type="checkbox"/> After School Care <input type="checkbox"/> Before and After School
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<p><i>For office use only: Session Code: 18/19</i></p> <p>Payment Received: _____</p> <p>Date Entered/Initials: _____</p>

**Scott County Family Y
Child Care & Family Services
School Age Child Care Program
(Kids Club Only)**

Code of Conduct

Child's Name: _____

School/Site: _____

1. Check in to the YMCA Kids Club immediately after school each day.
2. Keep my personal belongings in the storage area during YMCA Kids Club.
3. Remain seated and quiet during roll call and announcements. Answer only for myself.
4. Follow all YMCA Kids Club rules during self-directed play, snack and activity time.
5. Follow all instructions given by the YMCA Kids Club staff.
6. Tell the YMCA Kids Club staff if I am sick or hurt.
7. Follow the "Time-Out" instructions of the YMCA Kids Club staff.
 - a. For each Code of Conduct violation there may be a 5-15 minute Time-Out (up to 3 per day.)
Parents may be called to pick up any child who does not behave after three Time-Outs.
8. Respect all other children and the YMCA Kids Club staff at all times.
9. Respect all YMCA Kids Club and school supplies, equipment and property.
10. Respect all personal belongings of the other children.
11. Help in cleaning up after myself in all activities.
12. Never leave the YMCA Kids Club site without permission from a YMCA Kids Club staff member.

A disciplinary problem is defined as one in which a child is hampering the smooth flow of the program by either requiring constant or one-on-one attention; is inflicting physical or emotional harm on themselves or other children; is physically and/or verbally abusing staff or is otherwise unable to conform to the rules and guidelines of the program. We reserve the right to dismiss your child for the day if they are exhibiting behaviors that cannot be controlled and/or are putting other children at risk.

Physical violence is NOT tolerated at Kids Club. Any physical violence taking place will result in an immediate write-up, and possible dismissal for the day at the Site Director's discretion.

Child Signature

Date

Parent Signature

Date

Staff Signature

Date